

Tech Notes

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MESSAGE FROM THE PRESIDENT

Pat French, UC Davis

Greetings, ACTSS members! This issue of Tech Notes looks back to 1999 with a review of ACTSS conference activities by Past President, Elaine Franco, and a transcript of the minutes of the ACTSS Annual Business Meeting.

It also looks forward to plans for the coming year. The section's Annual Work Plan for 2000, presented below, outlines the goals for the year set by the ACTSS Board at their day-long meeting on January 24. The goals reflect CLA's overall goals for 2000-2002:

1. Strength association through membership
2. Advocate for the value and financial health of all California libraries.
3. Establish and coordinate a high quality continuing education program.

You will see specific actions in the Annual Work Plan designed to increase the benefits of ACTSS membership and to continue ACTSS' well established tradition of offering continuing education programs on technical services topics to librarians in California. Hopefully, each of you will find at least one program of interest to you and be able to attend it this year.

Plans are underway for two regional workshops. One will be a full-day training program on cataloging maps probably taught by a map specialist from the University of Washington. The other will be a two-day course on basic serials cataloging given under the auspices of

CONSER's Serials Cataloging Cooperative Training Program (SCCTP). Each workshop will be given in both Northern and Southern California. Dates and locations will be forthcoming. ACTSS members will receive the workshop announcements and priority registration forms via email. Non-ACTSS/CLA members will be welcome on a space available basis. As of this date, plans are also underway for 2000 conference programs in Santa Clara. An annual membership meeting will most likely be held on Friday, November 10, the day prior to the first day of conference programs. This year's conference will be different from the traditional CLA conference format. The first day (Saturday, November 11) will be a "conference within a conference" sponsored with twenty other California library organizations and named The California Millennium Conference: Libraries 2000. The California Millennium Conference will feature nationally known speakers in three tracks: knowledge, society and libraries. Sunday and Monday will be devoted to continuing education programs organized by CLA sections, committees, round tables and special interest groups. Poster sessions will be held on Monday morning. The conference registration fee will include admission to all events.

Lastly, an update on the section's finances. As of January 31, 2000, the section has a healthy fund balance of \$5,785. The two primary sources of section funds are an annual allocation from CLA for each ACTSS member and funds received from workshop registrations. ACTSS workshop fees are set with the goal of basic cost recovery. Excess funds received after workshop costs are paid are

used to support future continuing education programs.

**HIGHLIGHTS FROM THE CLA
CONFERENCE IN PALM SPRINGS**

Elaine Franco, Immediate Past President, ACTSS

ACTSS organized its first CLA Conference Institute with a half-day Rare Serials Cataloging Workshop presented by Juliet McLaren, Project Bibliographer, English ESTC, UC Riverside, and Jane Gillis, Catalog Librarian for Rare Books, Yale University. ACTSS sponsored the conference program "One Technical Services: The San Jose Model." Celia Bakke (San Jose State University) and Rhonda Lakatos (San Jose Public Library) discussed technical services goals for the developing university/public library merger.

The section's Cataloging Interest Group presented "Cataloging Electronic Resources: Strategies for Coping with Change." Pat French (UC Davis) described the unique aspects of electronic resources and offered practical strategies for providing bibliographic control. The text of Pat's presentation can be accessed at <http://www.lib.ucdavis.edu/staff/serweb/clano/v99/index.htm>.

The section presented the 1999 ACTSS Award of Achievement to Michael Gorman, Dean of Library Services at the Henry Madden Library, California State University, Fresno. Mr. Gorman was recognized for his career-long efforts to further cataloging principles. A prominent author and speaker on library issues, Mr. Gorman is well known to most of us for his role as editor of AACR2.

**NOMINATIONS SOUGHT FOR ACTSS
AWARD OF ACHIEVEMENT**

Elaine Franco, Immediate Past President, ACTSS

The Access, Collections and Technical Services Section invites the California library community to acknowledge superior achievement by an individual in those areas of the library profession that encompass access, collections, and technical services. The ACTSS Award is an opportunity to recognize colleagues who have made outstanding contributions in those areas of librarianship that have been especially challenged by the need for innovation and adaptation in dealing with rapidly changing technology.

The award is given each year in which the ACTSS Award Committee identifies a qualified recipient. Factors to be considered in selection include one or more outstanding achievements in one of more of the following areas:

- (1) leadership in professional associations at the local, state, regional, national, or international level;
- (2) significant contributions to the development, application, or utilization of new or improved methods, techniques, and routines demonstrating creativity and innovation;
- (3) significant contributions to the professional literature;
- (4) studies or research.

Editor's note: A nomination form is being distributed along with this newsletter.

BUSINESS MEETING MINUTES

CLA Annual Conference,
November 14, 1999 8:00am - 9:30am

Yolanda Blue

Elaine Franco, President 1999, introduced the incoming President for 2000, Patricia French. Attendance list/roster was circulated. Updated handouts listing new board members were distributed.

OLD BUSINESS

Elaine Franco reported that 1999 was a successful year for workshops and programs sponsored by ACTSS/CIG.

The workshops on manuscript cataloging and on MARC Holdings Format (jointly sponsored with NASIG), were well attended.

The Preconference Rare Serials Cataloging workshop had space for 21 participants and all slots were filled.

The workshops made a profit. Approximately \$5000.00 was received. Workshop expenses will be paid from these funds. Funds remaining after bills are paid will be used to support future ACTSS workshops and programs.

Other programs during the 1999 annual conference include, One Technical Services: The San Jose Model and; Cataloging Electronic Resources: Strategies for Coping with Change.

Lloyd Jansen, Past President ACTSS, presented the ACTSS Award to Michael Gorman, Dean Henry Madden Library, California State University, Fresno.

REPORTS

Council of Regional Groups (CRG)

Kathy Winzer, ALCTS/CRG representative for ACTSS Board, stated the group is the ALA umbrella for all technical services groups, providing a mechanism for the various groups to share information and ideas. We know that the CRG web page has helped other groups to get ideas since the ACTSS summary generated a request for information from a group in Michigan who was interested in learning more about one of our programs.

As the CRG representative for the past 4 years, Kathy announced that she should now be replaced. There was a call made for volunteers, which resulted in a new CRG representative for the coming year.

CLA Assembly

Jamie Gold, representative for the ACTSS Board, is now in his 2nd year of a 3 year term. He gave a report on the Assembly's activities, which included a brief overview of the Executive Director search process. Jamie has been elected to serve on the 1999, 2000 and 2001 Assembly.

NEW BUSINESS

1. The office of the Presidency was turned over to Pat French. An announcement was made of the incoming Board members and committee chairs.

- Vice President, Maryll Telegdy
- Past President, Elaine Franco
- Secretary, Lynn Williams
- CLA Assembly representative, Jamie Gold
- ALCTS/CRG representative, Charlotte Xanders
- Membership Chair, Karleen Darr
- Newsletter Chair, Christopher Thomas
- Program Committee Chair, Yolanda Blue (members: Valerie Bross, Jane Schwamberger, and Norma Levy)
- Cataloging Interest Group Chair, Charlotte Xanders
- Cataloging Interest Group Vice Chair and representative to the board, Yu-Lan Margaret Chou

2. Pat French stated that ACTSS's goal is to widen the group's membership and the diversity of programs. Ideas received on evaluations at ACTSS programs will be used to develop future workshops and programs.

3. As the current president of LITA, Michael Gorman, stated that during the ALA Retreat the following areas were explored for future planning:

- Librarians' value to society
 - Access to services for the poor and people in rural areas
 - Continuing education, which is a major priority of ALA
- A national forum is scheduled for November/2000 in Portland, Oregon. There s a call for papers. For further details contact Michael Gorman: michaelg@csufresno.edu
4. Members were solicited for program and workshop ideas. The suggestions included:
- bibliographic control of city and county documents
 - cataloging issues and access
 - developing a relationship with library schools to determine the type of cataloging courses offered that will enhance the skills and knowledge of new catalogers
 - Core competencies requirements
 - CLA continuing education ideas

Early adjournment by Pat French at 9:00 am to allow members time to mingle and exchange ideas.

**BUSINESS MEETING MINUTES,
NOVEMBER 15, 1998**

Herbert Gore

Editor's note: Due to technical difficulties, these minutes were not available for distribution at the annual meeting in November 1999.

In Attendance: Lloyd Jansen, Christopher Thomas, Marilee Telegdy, Celia Bakke, Libby Flynn, Francy Bockoven, Mary Lang, Herb Gore, Reve Rocke, Pat Thomas, Elaine Franco, Vivian Pisano, Barbara Land, John de la Fontaine, Norma Levy, Karleen Darr, Yolanda Blue, Kathy Winzer.

The meeting came to order at 8:02 a.m.

Old Business:

The minutes of the last meeting were approved as presented.

New Business:

1. Presentation of the second Access, Collections, Technical Services Section Achievement Award

Libby Flynn presented the award to Celia Bakke in recognition of her contribution to the restructuring of ACTSS from the Technical Services Chapter during the overall CLA restructure, her current contribution to library education on the faculty at San Jose State University, her ongoing participation in facilitating a union database of the 22 California State University campuses, and her work in planning an innovative partnership between San Jose Public Library and San Jose State University. She has served as the section's representative to the CLA Assembly and is currently a member of the Executive Member of the CLA Assembly.

2. Election results

Vice-President/President-Elect: Pat French
Secretary: Kathleen Cresto
CLA Representative: James Gold

3. Reports

Membership: Maryll Telegdy reported that the section had grown from 142 to 145 members this year, but that the requirement is 150 to qualify as a section. She encouraged everyone to actively recruit new members and to give out the section membership flyers at strategic meetings. It was also suggested to work with the mentoring program and to have flyers available at those sessions aimed at first time conference attendees.

Secretary: Herb Gore gave no further report than the previously approved minutes.

Financial Report: Elaine Franco reported that the Section account balance stood at \$5,277.34. There remained a balance of \$359.21 from the old Technical Services Section in the CLA account, but this will be expended this year. The two programs sponsored by the Section were both successful. The classification workshop made \$1805 with expenses of \$896.58 for a profit of \$908.42. The Cataloging Interest Group program, cosponsored by NASIG, made \$3010 with expenses of \$2909.39 for a profit of \$100.61. Some bills were still outstanding, but the program was still expected to show a profit.

CLA Liaison: Celia Bakke reported that the CLA Statement on Outsourcing had been adopted by the Assembly in May and would appear in the public policy section of the new manual. The core competencies document presented to the Assembly in May has been revised and will be presented to the Assembly on Tuesday. (The document will serve as a guide for library educators as to the continuing education for librarians as well as new librarians entering the field.) The Long-Range Planning Committee is working with CLA to prepare a Vision Statement for which input is sought. Continuing Education Committee is also working on a strategy statement. Celia has copies for those interested. CLA is working on two pieces of legislation: one is for funding the Digital Library of California and the other is increase library funding as part of the \$20 million literacy funding.

Newsletter: Christopher Thomas reported that *Tech Notes* is being published twice a year. The only complaint had been about the e-mail version listing all the addresses of those receiving it. It had been suggested to have a link to *Tech Notes* on the CLA website. CLA had felt it should be a membership benefit and not available on their website. Christopher was going to check to see if it were possible to change that policy.

Cataloging Interest Group: Yolanda Blue gave the report on behalf of Pat French. Charlotte Xanders will be the new chair of the group. There had been much praise for the hands on approach of their last workshop and had received requests for a similar Internet workshop. Pat was commended for her work as chair of the group.

Council of Regional Groups (ALA/ALCTS): Kathy Winzer reported on the role of CRG as liaison between ALCTS and the various technical services sections around the county. More of the information previously distributed through CRG will be available on the ALA website. At the CRG meeting topic were discussed for meetings to be held around the country. These included core competencies, role of paraprofessionals, teambuilding and using Internet resources. ALCTS is developing a speakers' list that would be available on the ALA website.

Program Committee: Mary Lang reported on the programs being held at this conference. Reve and Maryll will facilitate a Talk Table. The main program by the Section is "Show Me the

Money” on financing technical services. The collection assessment program is “To Weed or Not to Weed”, and the Cataloging Interest Group program is “AACR in Transition”. Suggestions for summer programs include cataloging updates in both Dewey and LC.

4. Member Input from the Floor

Lloyd Jansen stressed the importance of recruiting new members. Because the Section tends to be program driven, an emphasis should be placed on determining what benefits can be added to induce people to join.

John de La Fontaine mentioned that the Section’s strength has been its regional programming and could we offer a discount to Section members. Elaine said CLA does not want to have units offering discounts to their members only as this detracts from their efforts to show the overall advantage of belonging to CLA. She said Pat French had evaluations from the programs presented during the year and those could be analyzed for ways to attract new members.

Norma Levy felt the emphasis for the Section should be on daily operations in technical services and networking among the members.

Karleen Darr said ACTSS should develop a list of experts among the members who would be willing to serve as consultants.

Vivian Pisano suggested a survey of the current members (possibly through the newsletter) for what people were expecting from the Section.

Francy Bockoven suggested developing a program dealing with the ethics of where librarians get their cataloging records and publish guidelines developed from this program on our web page. If a program is not feasible, at least the Section develop a resource list to post on the topic. Barbara Land seconded the suggestion.

Lloyd Jansen suggested the Section reach out more to other sections and roundtables to cosponsor programs, workshops, etc. and as a means of being more visible within CLA.

Celia urged ACTSS to take an advocacy role within CLA and to be more proactive in recruiting paraprofessionals as well as librarians.

5. Recognition of Officers and Committee Chairs

Lloyd Jansen presented each retiring officer and committee chair a certificate of appreciation and thanked the Board and the membership for their support in the previous year. He then turned the meeting over to the incoming president, Elaine Franco.

The meeting was adjourned at 9:45 a.m.

REQUEST FOR E-MAIL ADDRESSES

Karleen Darr, Membership Chair

As you renew your CLA membership, please remember to include your e-mail address on the membership form. ACTSS leaders aim to provide members timely information, announcements and newsletters through electronic access. If you have any questions please contact:

Karleen Darr,
ACTSS Membership Committee Chair, email:
kldarr@ucdavis.edu
or
phone:(530)754-9301

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