

CLA Vice President/President-Elect Position Description

Authority

The function and authority of the Board are set out in the CLA Bylaws.

"The function of the Board shall be to set broad general policy and plan the direction of the Association, set Standing Rules, conduct the business of the Association, establish committees, appoint, employ and evaluate the Executive Director among other duties".
(Article XI, Section 1 A-E.)

The Vice-President/ President elect services a one year term, then serves as President.

Role/Responsibility

The CLA Vice President/President Elect serves as a member of the Board of Directors and the Finance Committee. S/he assists the President and performs such duties delegated or assigned by the President of the Board of Directors. In the absence of the President, the VP performs the duties of the President. As a member of the Board, the VP has the responsibility to participate in forming policy, to support Board decisions, and to support membership in CLA and to act corporately.

Other Specific Duties

- Make suggestions to the Leadership Development Committee for Board candidates with proven leadership skills
- Prepare slate of new committee chairs and committee appointments for his or her Presidential year, may serve as parliamentarian, bylaws expert
- Serve as an active member of the Finance Committee and fund development for the Association
- Represent the Association in national, statewide and local forums as well as in the media
- Actively recruits Institutional, Business and Personal Memberships

Qualifications

To serve on the CLA Board, a nominee must be a current individual member of CLA and willing to promote CLA Institutional Memberships.

A nominee needs to have the support of his or her library jurisdiction. This includes making available the financial resources to pay all expenses associated with attending two to four Board meetings per year and to devote time to CLA issues.

A successful nominee demonstrates leadership in the library field in relationship to state and local matters. Such indicators include, but are not limited to:

- Proven leadership ability
- Demonstrated knowledge and understanding of the nominee's own library issues
- Evidenced a commitment to the library community and to CLA
- Represent all types of diversity--for example, ethnic, geographic, gender, and library type
- Can articulate ideas and concepts about current library issues clearly
- Prior involvement in CLA, ALA and/or other library organizations